



STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES &
ENVIRONMENTAL CONTROL

DIVISION OF WATER

89 KINGS HIGHWAY
DOVER, DELAWARE 19901

BOARD OF CERTIFICATION

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**Board of Certification for Wastewater Operators
Tuesday, September 5, 2017
DNREC, Richardson & Robbins Building
Conference Room B172
MEETING MINUTES**

In Attendance:

Board: Brian Blackburn, Jerry Esposito and Bryan Ashby
DW: Chris Cleaver, Nicole Smith and Faye Wheeler
Public: Ira Kaiser and Mark Kondelis

Chairman Brian Blackburn called the meeting to order at 9:07 a.m.

A quorum of the board is present.

- The agenda for the current meeting is approved.
- Minutes of the August 1, 2017 meeting are approved as submitted.

Old Business

- **Start Action Notice (SAN)**
 - Fifteen day comment period ended on August 25, 1027 – no comments received.
- **Chesapeake Bay Grant Funds for Training Upgrades**
 - Remain optimistic

New Business

- Potential situation: Bridgeville DRC resigned, three operators on staff. Back-up DRC does not wish to be main DRC, would like to contract with Sussex County to be DRC. RBC plant, level IV plant – daily – how long per day? Minimum # of hours? Board suggests at least four hours per day plus two full days per month for mandatory paperwork.
- **Continuing Education Course Approvals/Denials August**
 - None.
- **Operator License Renewals/Certifications/Expirations August**
 - The Board reviewed renewals, certifications and expirations.
- **License certifications and renewals audit for August**
 - Five folders were reviewed by the Board – no issues were found.

Meeting was adjourned at 9:42 a.m.

The next Board of Certification for Wastewater Operators meeting will be held on Tuesday, October 3, 2017 at 9:00 a.m. in DNREC, Richardson & Robbins Building, Conference Room B172.

Respectfully Submitted,
Faye Wheeler, CAP